

ATTENTION EXHIBITORS

USE WHAT THE PROFESSIONALS USE SAVE TIME AND MONEY BY USING THE PROPER FLOOR TAPE

We would like to take this opportunity to remind all exhibitors that it is their responsibility to remove any flooring adhesive (namely carpet tape) at the end of the show.

We suggest using what the professionals use, double-sided cloth tape. Have you ever noticed how easily the aisle carpet is removed at the end of the show? The show providers use only double-sided cloth carpet tape for the booth and aisle carpet.

Benefits of double-sided cloth carpet tape:

- Strong holding power
- Adheres well to a variety of surfaces
- Removes cleanly after aging
- Improves overall productivity.

**Caldas Building Services now offers double-sided cloth tape for sale.
Our office is located just down from the show office in Hall # 1.**

**24mm x 55m (1"x 180') Roll \$ 9.00 per roll
48mm x 55m (2"x 180') Roll \$16.00 per roll**

Caldas Building Services does not recommend the use of packaging tape, duct tape, general-purpose carpet tape or double-sided foam tape.

Once again this notice is a reminder to the exhibitor that it is their responsibility to remove any and all flooring adhesive that they use. Any flooring adhesive left behind will be removed by Caldas Building Services, with the charges of removal being billed directly to the exhibitor at a cost of \$2.00 a running foot by the show management.

To avoid being billed for floor adhesive removal please use the recommended cloth tape, or ensure that your choice of flooring adhesive is completely removed during tear down of the show.

CLEANING SERVICES ORDER FORM

RATES (Includes cleaning of floors and emptying wastebaskets)

| | | | |
|----------------------------|-----------------------|---------|------------|
| One Clean Only | | | |
| 100 – 600 sq. ft | \$0.16/sq.ft. x _____ | x 1 Day | = \$ _____ |
| 601 – 1000 sq. ft | \$0.14/sq.ft. x _____ | x 1 Day | = \$ _____ |
| 1001 and over sq. ft | \$0.12/sq.ft. x _____ | x 1 Day | = \$ _____ |

| | | | |
|---|--------------------------|--------------|------------|
| Daily Cleaning (must be more than one clean) | | | |
| 100 – 600 sq. ft | \$0.13/sq.ft. x _____ | x _____ Days | = \$ _____ |
| 601 – 1000 sq. ft | \$0.11/sq.ft. x _____ | x _____ Days | = \$ _____ |
| 1001 and over sq. ft | \$0.08/sq.ft. x _____ | x _____ Days | = \$ _____ |
| Carpet Shampooing | \$0.26/ssq.ft. x _____ | x _____ Days | = \$ _____ |
| Rental of 35 gallon Waste Container..... | \$8.00/per day x _____ | x _____ Days | = \$ _____ |
| Double-Sided Cloth Tape 24mm x 55m (1" x 180") roll | \$9.00/per roll x _____ | | = \$ _____ |
| Double-Sided Cloth Tape 48mm x 55m (2" x 180") roll | \$16.00/per roll x _____ | | = \$ _____ |

FLOORING: Please indicate type of flooring. Carpet___ Vinyl___ Wood___ Foam Flooring___ Other: _____

| | | |
|--|--------------------|-----------------|
| Please list any special requirements and/or services required (subject to additional charges) _____ _____ _____ | SUBTOTAL | \$ _____ |
| | G.S.T. #R866253842 | 5% _____ |
| | TOTAL | \$ _____ |

NOTE:

- * Event Management ONLY maintains the aisles, therefore, it is imperative that you arrange to have your own booth cleaning service – if required.
- * Additional charges would be pending for carpet in need of special attention due to food sampling demonstration, wood or metal shavings, grease or oil
- * To confirm if your order has been received, please call us after order has been sent out.
- * Please insure any protective floor covering be remove by 6:00 pm on the last move in date. Caldas will not be responsible for removal of floor covering.

| | |
|--|-------------------------------------|
| Event: _____ | Date of Event: _____ |
| Company Name: _____ | |
| Company Address: _____ | |
| City: _____ | Prov. Or State: _____ |
| Postal or Zip Code: _____ | |
| Phone Number: _____ | Ext. _____ |
| Fax No.: _____ | |
| Email Address: _____ | |
| Name of Representative (Please print): _____ | Title: _____ |
| Signature: _____ | Date: _____ |
| BOOTH NUMBER <input type="text"/> | SQ. FT. <input type="text"/> |

| | | | |
|--|--------------------|------------|----------|
| PLEASE CHOOSE A METHOD OF PAYMENT: (Cheques payable to Caldas Building Services Inc.) | | ___ CHEQUE | ___ VISA |
| VISA NUMBER: _____ | EXPIRY DATE: _____ | | |
| CARD HOLDER NAME: _____ | SIGNATURE: _____ | | |

**ALL ODRERS MUST BE PAID IN FULL AT LEAST ONE WEEK PRIOR TO MOVE IN DATE.
A 20% SURCHARGE WILL BE ADDED TO ALL ORDERS RECEIVED AFTER THIS DATE.**



International Centre has now implemented a recycling program.

We ask for your support by separating your cardboard from the rest of the garbage.

Cleaners will be going around each aisle picking up the garbage and cardboard. By having it already separated will help us get the aisles cleared out faster and make it easier for exhibitor to move in.

We would like to thank you in advance for your contribution in our recycling program.

Caldas Building Services